

MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

June 1, 2015

Meeting called to order by Chairman Vichunas at 7:02 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Vichunas, Grove, Lehndorff, Preston, Scott, Swinson and Williams.

Absent: None.

MOTION by Williams to approve the **AGENDA** as submitted by email; **SUPPORT** by Grove; Motion carried.

MOTION by Preston to approve the **May 4, 2015 MINUTES** as submitted by email; **SUPPORT** by Williams; Motion carried.

CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA: Steve Eller and Gale Wittman talked about their interest in buying the Spruce General Store. They have been speaking to Nancy Beck about Township zoning requirements to use the building as a residence and a business.

REPORTS:

Zoning Board of Appeals – Grove completed the second session of the online MTA ZBA class and re-reviewed the first. He will request reimbursement of the \$30 course fee, and recommend the class to other ZBA members.

Board of Trustees – Scott summarized the Board of Trustee's May 13, 2015 meeting, which was published May 20, 2015.

UNFINISHED BUSINESS:

Township Park Ordinance #15-01 –All Planning Commission members have received a copy of this Ordinance.

ZBA Bylaws – Grove plans to call a meeting of the ZBA board members to add language to the Bylaws regarding training and will ask the Township Board about appointing alternate members.

Planning Commission Bylaws – Vichunas researched information on the updated Open Meetings Act and the Order of Business and will revise the PC Bylaws for discussion at the next meeting.

NEW BUSINESS:

Caledonia Township Recreation Plan – Discussed updating the Recreation Plan. All members will participate in the review and, when needed, individual members will be assigned specific issues to research. An update of the progress to date at the North End Park will be requested from the Township Board.

Tri-Townships Planning Commissions Members List for 2015 – Caledonia Township members confirmed that their information was correct. Vichunas has not received input from the other Townships' members.

Tri-Townships Master Plan – Will develop a plan to review the Master Plan to determine the extent of needed updates. Alcona Township contacted a NEMCOG consultant to request a cost for assistance which hopefully will be provided at the July 23rd meeting.

POLL MEMBER FOR NEW BUSINESS – Continue to look for training for new Planning Commission members.

Public Comment – None.

Next Planning Commission Meeting – July 6, 2015.

Tri-Townships Planning Commission Meeting – July 23, 2015 at 7 p.m. at the Caledonia Township Hall and October 8, 2015 at Hawes Township (South Shore Fire Department.)

MOTION by Williams to adjourn at 8:44 p.m.; **SUPPORT** by Swinson; Motion carried.

Respectfully submitted,

Betsy Lehndorff

Secretary