

# MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

**April 4, 2016**

Meeting called to order by Chairman Vichunas at 7:03 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Vichunas, Grove, Lehndorff, Scott, Preston, Williams and Abend.  
Absent: None.

**MOTION** by Grove to approve the **AGENDA** as submitted by email; **SUPPORT** by Williams; Motion carried.

**CITIZEN COMMENTS CONCERNING ITEMS ON THE AGENDA:** None.

**CITIZEN COMMENTS CONCERNING ITEMS NOT ON THE AGENDA:** None.

**MOTION** by Williams to approve the **March 7, 2016 MINUTES** as submitted by email; **SUPPORT** by Abend; Motion carried.

## **REPORTS:**

**Zoning Board of Appeals** – Grove advised that the ZBA did not meet.

**Board of Trustees** – Scott gave his report of the March 9, 2016 meeting.

## **UNFINISHED BUSINESS:**

**Township Budget and Ordinances** – Vichunas distributed copies of the 2016 Township budget, several ordinances and the Zoning Enabling and Planning Enabling Acts to the PC members.

**Special Land Use Permit #24-2015 from PI Telecom Infrastructure V, LLC** – PI Telecom is suspending their special land use request until they advise the Planning Commission that they are ready to proceed.

**Caledonia Township Recreation Plan 2016-2020** – The Recreation Plan was submitted successfully to the “mirecgrants” on February 25<sup>th</sup>. However, the DNR requested a copy of the public hearing notice containing the newspaper date as well as confirmation that the Township ordered a sign for the 40-acre Holcomb Creek property. Both documents were provided and the Plan was considered complete. Vichunas provided a final copy of the Plan to the Township Clerk to have copies made for Planning Commission members and a final copy was delivered to the Alcona County Board of Commissioners.

**Online Planning and Zoning Training** – Abend completed all three training sessions and received a certificate.

**Park Ordinance #15-01** – Reviewed proposed revision forwarded by Vichunas to conform to the Recreation Plan and the draft will be forwarded to Township Attorney Harger for review.

**North End Park Rules** – Reviewed proposed revision of the sign language forwarded by Lehndorff to conform to the Park Ordinance and Recreation Plan and these proposed signs will be forwarded to Township Attorney Harger for review.

**2016 Planning Commission Budget** – Board approved the Planning Commission Budget as follows: \$7500 Meetings; \$264 Office; \$300 Supplies; \$300 Mileage; \$300 Printing and Publishing; \$5600 Contracts for a total of \$14,264. An amount of \$2860 was requested for training and a portion of this amount may be included in the Township Board’s Convention and Training total of \$3400 (which is \$1900 higher than last year).

**NEW BUSINESS:**

**Tri-Townships Master Plan** – Township Board approved the NEMCOG Contract. Vichunas will contact NEMCOG for a proposed schedule.

**Special Land Use Request for a Bed and Breakfast at 5878 Cedar Street, Permit #01-2016** – Vichunas sent a letter dated March 9 to the applicant, Mr. and Mrs. David R. Johnson, listing the items that were not provided with the SLU Request.

**Future Issues to Address** – Review Township Blight Ordinance to include Nuisances and Dog Barking Ordinances. Review Zoning Ordinance to determine if any revisions are needed in addition to the Medical Marijuana section. Review handouts regarding riparian rights in the placement of docks and hoists and sandbar issues. Eventually consider an interactive Zoning Ordinance, which provides links to applicable laws and sections of the ordinance.

**Next Planning Commission Meeting – May 2, 2016.**

**Tri-Townships Planning Commission Meeting Schedule for 2016 – April 28<sup>th</sup> at Alcona Township; July 28<sup>th</sup> at Caledonia Township and October 13<sup>th</sup> at Hawes Township.**

**Public Comment.** None.

**MOTION** by Lehndorff to adjourn at 8 p.m.; **SUPPORT** by Preston; Motion carried.

Respectfully submitted,

Betsy Lehndorff  
Secretary