

## MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

January 5, 2015

**Meeting called to order** by Chairman Vichunas at 7:12 p.m. at the Caledonia Township Hall, Spruce, Michigan.

**Pledge of Allegiance.**

**Roll Call:** Present: Grove, Lehndorff, Preston, Scott, Swinson, Vichunas and Williams.

**MOTION** by Grove to approve the **AGENDA** as submitted by email; **SUPPORT** by Williams. Motion carried.

**MOTION** by Williams to approve the **December 1, 2014 MINUTES** as submitted by email; **SUPPORT** by Grove. Motion carried.

**CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:** None.

**REPORTS:**

**Zoning Board of Appeals** – Grove had nothing to report. Grove plans to sign up for three online training sessions on zoning board basics offered by the Michigan Townships Association at \$30 a class. He will report to Vichunas about the training sessions he completes.

**Board of Trustees** – Scott gave a report on the proceedings of the December 10, 2014 meeting of the Board of Trustees.

**UNFINISHED BUSINESS:**

**Revised Caledonia Township Zoning Application** – The Revised Application was sent to the Township Board to review via email dated December 2, 2014. The Application was revised to comply with the new Zoning Ordinance.

**Township Park Ordinance** – Reviewed the third draft of the Township Park Ordinance and discussed the feasibility of including regulations for boat launching and towing as well as reviewing Section 8, Traffic and Parking, and Section 10, Motor-Driven Vehicles. The revised draft ordinance will be forwarded to the Township Board for review and with a request to authorize the Planning Commission to forward the draft ordinance to the Township Attorney for review.

**NEW BUSINESS:**

**ZBA By-Laws** – Reviewed the ZBA By-Laws. Vichunas will provide some recommendations to

Grove for discussion with the ZBA members.

**2014 Annual Report** – Reviewed the draft and made some additions. The Planning Commission's 2014 Annual Report will be forwarded by email to the Township Board for their January 14, 2015 meeting.

**Planning Commission By-Laws** – To facilitate review, the By-Laws will be emailed to the Planning Commission members for review at the February 2, 2015 meeting.

**Election of Officers for 2015** -- Nominations from the floor for Chairman, Vice Chair and Secretary. **MOTION** by Swinson to retain the same officers; **SUPPORT** by Grove. No other nominations were submitted. **MOTION** by Scott that the slate of nominees be elected by acclamation; **SUPPORT** by Williams. Motion carried.

**2015 Meeting Schedule** – Published on December 10, 2014 in the **ALCONA COUNTY REVIEW**.

**Public Comment** – None.

**MOTION** by Williams to adjourn at 8:30 p.m.; **SUPPORT** by Swinson. Motion carried.

Respectfully submitted,

Betsy Lehndorff

Secretary