

Request for a Division of a Lot in a Platted Subdivision

Under the Subdivision Control Act of 1967 PA288 of 1967 as amended

ALCONA COUNTY EQUALIZATION DEPARTMENT

P.O. Box 322 106 Fifth Street Harrisville, MI 48740

(989) 724-9430 Fax (989) 724-9439

Parcel # _____ - _____ - _____ - _____

Subdivision Name _____

Owner Name _____

Property Address _____

Phone # (_____) _____

Describe requested split: _____

Are there any buildings/structures on any of the lots contained in this parcel description?

Yes

No

Owner must provide:

1. If *any* of the lots are improved you must provide a basic sketch showing lot lines, buildings, well, septic, and side setbacks in order for the Zoning Administrator to verify conformity & to make sure the new assessment is correctly distributed.
2. Accurate legal descriptions for the new division and the remaining property.
3. If a portion of a lot is to be combined to another parcel the reverse side of this form must be completed by the purchaser.
4. Payment of a \$40.00 split fee

All Taxes & Special Assessments must be paid in full

Owner: _____

Date: _____

This split WILL OR WILL NOT conform to the Subdivision Control Act

By: _____ Date: _____

This split WILL OR WILL NOT conform to our local zoning ordinances

By: _____ Date: _____

As the Twp Assessor I hereby authorize the Equalization staff to split this description

By: _____ Date: _____

Required Combination Authorization

Purchaser _____ Phone # _____

Property Address _____

Existing Property owned:

Parcel # _____ Lot # _____

Description of new property to be combined with above:

I hereby authorize the equalization department to combine the lot being purchased from the owner on the reverse side of this form with the above parcel/parcels.

Owner acknowledges that once the lots are combined it may require Township approval to re-split

Owner/Purchaser Signature _____ Date _____

Office Use:

Documents recorded in Liber _____ Page _____ on _____ 20__

Split/Combine processed on _____ By: _____

New Parcel # _____ after combine