

The Caledonia Township Board of Trustees met on Wednesday, December 12, 2018, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Apsey presiding. The meeting was called to order at 7:05 p.m. with the Pledge of Allegiance.

Roll Call: Roe, Smith, Scott, Apsey & Kerry

Comments from the Supervisor introduced new members of the board.

Motion by Roe; Support Smith to accept the Agenda with additions/deletions. Motion carried.

Public Comment - agenda items – none

Public Comment – non-agenda items -VA exemption issue. Page missing on June 2018 minutes on website.

Motion by Scott; Support Roe to approve the Minutes of the November 14, 2018 Board Meeting. Motion carried.

Clerk – Correspondences - AMA Schools impose the 2019 Summer taxes, Consumers doing qtr. reads and will adjust accordingly with the budget plan, letter from State of Michigan accepting the AMAR plan that was submitted by the previous Supervisor Vichunas, Post Office notice to forward Township mail.

Motion by Smith; Support Roe to pay bills -- Check # 5362 to 5392 void check # 5361 and reissue check #5393 to AAACU/UPS. Motion carried.

Motion by Apsey Smith; Support Roe to rescind payment to Story Rules the World VISA payment. 3 yes 2 no. Motion carried.

Motion by Smith; Support Roe to place Treasurer's report on file subject to audit. Motion carried.

Supervisor – Correspondences – none

Reports

Planning Commission - Dec. 3rd. revisiting sign ordinance, will send to Denise Kline for clarification. Set PC dates for 2019.

Board of Review – all board members present - will get minutes to clerk

Assessor – no report

Zoning administrator – junk removed from road – land splits – land use permits

Custodians – report submitted from Hall custodian and NE Park custodian.

Sexton – no report - official certificate torn out of certificate book.

ZBA - none

Unfinished Business

Road Signs have been ordered from the Road Commission

Sexton – Cemetery Grid – produced signed contract from 2017.

Motion by Smith; Support Roe to implement contract job description for Sexton by previous Supervisor Hubbard, money received from Sexton will be given to the Treasurer. Motion Carried.

Table cemetery certificates – Clerk Kerry, will check with Auditor to see who is the keeper of the official cemetery certificates.

Website – Table website - Copy of invoice and minutes.

Motion by Roe; Support Smith to post board draft minutes prior board approval on website. Motion carries

New Business

Jeremy business owner – water runoff from Dollar General onto his property, questioned drainage ditch. Will get with ZA and Supervisor Apsey.

Motion by Roe; Support Kerry to appoint Smith to the ZBA. Motion carried.

Motion by Roe; Support Smith to have a list of bills to be paid prior at meeting. 4 yes – 1 no. Motion carried.

Motion by Roe; Support Smith to have Clerk Kerry contact clients and have checks mailed to the treasure. Motion carried.

Motion by Roe; Support Smith for all trustees to have keys to the hall and the upstairs room and 3 board members to have NE Park keys. Motion carried.

Motion by Roe, Support Kerry to close Safe Deposit Box at AAACU and store documents in fire proof safe. Motion carried.

Hall rental Rates – Decrease rates - non-profit – \$100 for residents and \$140 for non- residents. Plus \$100 security deposit. Supervisor Apsey will check non-profit status.

Motion by Roe; Support Smith to cancel service from Serv Pro Cleaning Service. Motion carried.

Motion by Cyni Smith; Support Roe to have Trustee Smith get bids for repairs on the Township Hall stove. Motion carried.

Motion by Smith; Support Roe to disconnect the Township hall phone. Motion carried.

Land Use Permits - forward to Assessor.

Facebook page – table for next Twp. Board meeting.

Annuities – will receive notice from MERS.

Motion by Roe; Support Kerry to get MapQuest documentation for reimbursement and sign voucher. Motion carried.

Township attorney -Township has not received notice or letter confirming resignation.

Supervisor will review the 2017 North End Park grant.

Motion by Smith; Support Kerry to have Treasure Roe purchase a drop box for her residences, not to exceed \$150.00. Motion carried.

MTA books - will check with prior board members for the Authority and Responsibly book.

Treasurer Roe wanted time change for Township Board meetings; meetings will remain at 7:00pm.

Credit card bills will be given to Clerk Kerry with documentation.

Motion by Roe; Support Smith to approve the Special meeting on November 23, 2018. Motion carried.

Treasurer Roe made change to forward Township mail to home address.

Motion by Kerry; Support Roe to increase Library Rent from \$270.00 to \$350.00 a month, starting January 2019.

Motion by Roe; Support Smith to continue Monthly Board meetings on the 2nd Wednesday of every month, meetings will start at 7:00pm. Motion carried.

2019 Dates: January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11.

Treasurer Roe will not recede over/under payments by a \$1.00. (one dollar).

Public comments – VA flags at the cemetery. Volunteer's to help with distributing VA flags at the Pleasant View Cemetery for Memorial Day.

Motion by Roe; Support Smith to Adjourn at 10:18. Motion carried.

Next Township Board Meeting is January 9, 2019 at 7:00 pm

Supervisor added: Resident addressed the board because he was unhappy with the manner in which the past Supervisor handled his request for assistance with the VA exemption. 2nd Resident addresses the board about the web site not working and missing minutes from June 2018 and the lack of information in the monthly published minutes and the desire to see some type of accounting of the bills that are being paid each month. 3rd Resident not being able to hear board members. Motion to pay the bills was made with an objection to the payment to Intuit and Story Rules the World. Credit Card payment to be reduced to \$14.01. Treasurers report included that her office disconnected her phone with a cost of \$61 per month, replace it with a Verizon jet pack at a cost \$34.99; also addressed how credit card payment should be handled. Supervisor asked that past Supervisor please forward Supervisor correspondence to her. ZA was update on the Burke complaint. Land use permit, the clerk will forward to the assessor copies of the land use permits as she receives them.

Treasurer Roe added; Hall Rental Rates tabled until January's meeting. Motion to have a list of bills to be paid and presented by the Clerk at the meeting. Forwarding Township mail; should be Treasurer's mail.