

The Board Members of Caledonia Twp. met on Wednesday, February 13, 2019, with Supervisor Apsey presiding. The board meeting was held at the Twp. Hall at 6461 Gillard Rd. in Spruce. The meeting was called to order at 7:04 pm. with The Pledge of Allegiance.

Approximately 9 residents in attendance.

Roll Call Smith, Scott, Roe, Apsey & K Scott

Motion by K Scott; Support Roe to accept the agenda with additions. Motion carried.

Public Comment - none

Motion by Roe; Support Smith to approve the Special Minutes of the January 17, 2019 as presented with correction. Motion carried.

Motion by Smith; Support Roe to approve the Minutes of the January 23, 2019 meeting with correction. Motion carried.

Motion by Smith; Support Roe to pay bills as presented. Motion carried. Ck# 5432 - Ck# 5461.

Clerk K Scott will address a letter to the auditor; for any future billings or fees outside the audit that the township may accrue, the board needs pre-approval.

Budget Status Report – final numbers after warrants and receipts are implemented.

Correspondences-Board of Commissioners Recycle for 2019.

Motion by K Scott; Support Smith to place Treasurer's report on file subject to audit. Motion carried.

Treasurers report will be posted in the Twp. web site.

Supervisors Communications – resident concerned about septic problem on Hubbard Lake, forward information to the ZA. Went to BOR training, suggested possible dual BOR meetings with Alcona Twp. for 2020. State Assessment for foreclosures form was completed. Received an email from the ~~Rule~~ *RURAL* Development of Agriculture Community Grant to possibility purchase a sound system for the hall, the grant will pay 35%; the speaker system would also help the hearing impaired.

Reports

ZA Administrator - written report.

Custodians – NE Park written report – Hall custodian no report.

Assessor – Written report.

Sexton – no report.

Planning Commission – PC met Feb. 4th. Chair Nick worked with NEMCOG and created language for sign ordinance; will forward the sign information to the Twp. board to review. Continued discussion to OPT out of the commercial marijuana facilities after the state finalizes the legal law. Bennett Rd. commercial property will look to see if there is any need to have a portion on Bennett Road re-zoned. Looking into zoning boundaries to get clarification. Next PC meeting is March 4, 2019.

Unfinished Business

Township halls new rental agreement is on the web site.

Motion by Roe; Support Smith, to authorize the Treasurer to accept reimbursement of any inadvertent payments made to any board members in 2018 for special meetings/workshops or other training. Roll call: Roe yes, Smith yes, Scott yes, K Scott yes, Apsey yes. Motion carried.

Motion by Roe; Support Smith to approve the Employee Resolution. Roll call vote; Scott yes, Roe yes, K Scott, Smith yes, Apsey. yes. Motion carried.

Web maintenance host will get email notification system set up. *WEB HOST-SYSTEM IS SET UP – INDIVIDUALS ALREADY SIGNED UP – COST \$60 FOR THE SET UP.*

Supervisor Apsey is working with RS Scott with the NE Park grant; will be collecting letters for support to add to the grant application.

Bids for Township Legal Representation – Robert Eppert \$170 an hour. Justin Wilson \$1,000 for a year, to include 2 to 3 hrs. per month and will get advanced permission if there are any addition charges. Twp. Board will review at next board meeting.

Trustee Smith suggested to open the Twp. hall in an emergency. Trustee Smith will contact Insurance Company to get clarity on the liability.

Treasurer Roe will create a draft for a returned check Policy for next meeting.

Mileage, Meals and Hotel allowance – must have receipts for reimbursement. Board will discuss caps/rates at the budget workshop on Feb. 27, at 6:00pm.

Per diem pay for training – Tabled.

NE park maintenance ad – Supervisor Apsey will check with legal counsel for employee/vendors.

Motion by Smith; Support K Scott to have treasurer purchase 4000 envelopes not to exceed \$200.00 for tax return envelopes. Motion carried.

Supervisor Apsey will check with web host to have Twp. emails for employees.

Trustee Smith will post Board meeting Dates for 2019 on the Bulletin Board.

Supervisor Apsey will put an ad the paper for the BOR dates in March – Organizational meeting March 5th at 5pm. Board of Review will meet March 11th from 9am to noon and 1 to 4pm, March 14th from 1pm to 4pm and from 6 to 9 pm.

Michigan Class – investment for township funds in Michigan-2.5% on return. Treasurer Roe will get more information. Clerk K Scott suggested to contact legal counsel and auditor on investing Twp. money.

Budget workshop prior to the February 27th meeting; workshop will start at 6 pm.

Comments from the floor – none.

Motion by K Scott; Support Smith to adjourn at 8:23 pm. Motion carried.

Next meeting will be February 27, 2019.

Kerry Scott Caledonia Twp. Clerk