

# Caledonia Township Board Of Trustees - Regular Meeting Minutes

Wednesday February 10<sup>th</sup>, 2021 @ 7:00 pm

Caledonia Township Hall 6461 Gillard Rd. Spruce, MI 48762 – ZOOM MEETING PER COVID RESTRICTIONS

- I. Call to order: C. Apsey presiding and called to order at 7:00pm (Zoom meeting due to Covid-19 rules)
- II. Pledge of Allegiance – Completed
- III. Roll Call – Anthony Sobeck; Present      Tom Tice; Present      Cyndi Apsey; Present  
                         Sarah Roe; Present                      Cindy Smith; Present
- IV. A. Sobeck made **motion** to accept agenda with addition. S Roe seconded. All in favor. **Passed**
- V. Public Comment: NONE
- VI. Supervisor Report: C. Apsey reported that shoreline grant completion aprox by 05/2021. C Apsey also stated she wants to thank the board for all their hard work and being supportive of the community.
- VII. Bills to be Paid: T Tice made a **motion** to pay bills as presented Check # 5869-5901 with exception to void check 5872 and 5880. Seconded by S Roe. Roll call: Tice: yes Roe: yes Apsey: yes Sobeck: yes Smith: yes **Motion passed**
- VIII. Chart of Accounts: Added to records

Line Item Budget to Date: C Smith made **motion** to transfer from contingency line item to the following line

items the following amounts:	101-801	3500.00	209-728	100.00
	101-855	300.00	215-860	125.00
	101-900	250.00	247-727	110.00
	101-956	4000.00	253-850	250.00
	191-727	1000.00	265-930	200.00
	722-727	100.00	722-801	35.00
	722-940	100.00	751-930	7000.00
	101-850	50.00	446-920	200.00
	215-727	150.00	101270	225.00

Seconded by T Tice. Roll call: Smith: yes Roe: yes Apsey: yes Tice: yes Sobeck: yes **Motion passed**

- IX. Communications: C. Smith reported making a corrected 1099 for a vendor and had it completed and mailed out within 24 hours. Also reported getting PIE&G correspondence and they were on the meeting for a presentation tonight.
- X. Treasurer Report: report to be placed on file by S. Roe. S Roe discussed disposing of old record per MTA retention period. Board agreed there is no reason to hold documents past the retention period as long as in compliance with state law and regulations. S Roe will dispose of old records no longer needs or required to keep by law.

- XI. Other Reports: Anthony gave PC update. Stated there is a solar ordinance they are working on and they need to hold a public hearing. They were waiting for in person hearing but appears that may not be viable under current circumstances and they will need to proceed via zoom. Planning commission is also considering looking at updating the current conforming lot ordinance to include 75 foot of lakefront if they can meet set back and sewer and well requirements approved by the Health department. This is going to need a drafted ordinance and public hearing before it can be brought before the board.
- XII. PIE&G – Thomas Sobeck from PIE&G was on the zoom meeting to explain the franchise ordinance they brought before the board. They would like permission to bring broadband (high speed internet) and electrical service to Caledonia Township. He spoke with PC and A. Sobeck said the PC recommended this franchise ordinance. It would not be exclusive to them (could have other competitors still come into township) and there is revocable. All cost for publication PIE&G will pay. A Sobeck made a **motion** to approve and pass the franchise ordinance 01-2021. Seconded by T Tice. Roll Call: Sobeck: yes Apsey: yes Roe: yes Smith: yes Tice: yes **Motion Passed**
- XIII. Signs for Sledding: S. Roe made **motion** to order 3 signs for 150.00 that state public area rules and regulations. Seconded by T Tice. Roll call: Sobeck: yes Apsey: yes Roe: yes Smith: yes Tice: yes **Motion Passed**
- XIV. Door/Ceiling replacement: Only one quote was received as of today. Tabled until Budget Meeting so more quotes can be received.
- XV. Hall Custodian replacement: Received 5 letters of interest. After discussions, the board agreed due to restrictions that C. Apsey and A. Sobeck could hold interviews with candidates and make recommendation to the board. Board members could call and ask their own individual question if they would like.
- XVI. Budget Workshop: Discussions on date for Budget hearing -looking at Feb 25<sup>th</sup> at 7pm
- XVII. Forrest Management Plan: C Smith made **motion** to hire Russell Forestry at 1,000.00 to make Forestry Plan for Hickey Hill Property. Seconded by S Roe Roll call: Sobeck: yes Apsey: yes Roe: yes Smith: yes Tice: yes **Motion Passed**
- XVIII. Poverty Exemption Resolution: T Tice made **motion** to pass Resolution # 2021-1 for Poverty Exemption guidelines. Seconded by C Smith Roll call: Smith: yes Roe: yes Apsey: yes Tice: yes Sobeck: yes **Motion passed**
- XIX. Protest in Writing to Board of Review Resolution: A. Sobeck made **motion** to pass Resolution #2021-02 for Protest in writing to Board Of Review. Roll call: Smith: yes Roe: yes Apsey: yes Tice: yes Sobeck: yes **Motion passed**
- XX. Moratorium for Solar Farm Application: A Sobeck made **motion** to approve Moratorium for the 6 month or until an ordinance is in place. Seconded by T Tice. Roll call: Sobeck: yes Apsey: yes Roe: yes Smith: yes Tice: yes **Motion Passed**
- XXI. Resolution NE Park Grant: S Roe made a **motion** to pass Resolution #2021-03 for NE Park grant. Seconded by A. Sobeck. Roll call: A Sobeck: yes C Smith: yes C Apsey: yes T Tice: yes S Roe: yes **Motion passed**
- XXII. Bathroom at NE Park: A. Sobeck made a **motion** to relieve NE Park Maintenance H Winter of his winter month duties and to approve a porta potty be brought in at a cost of 85.00 a month. Seconded by S. Roe Roll call: Sobeck: yes Apsey: yes Roe: yes Smith: yes Tice: yes **Motion Passed**

XXIII. Public Comment: Anthony Sobeck stated that township emails are being used to create fake accounts to make it look like township officials are sending emails to one another. Stated we need to be aware if knowing who the real senders are.

XXIV. A. Sobeck made **Motion** to adjourn at 8:43 pm. Seconded by S. Roe. All in favor – **Motion passed**

Recorded by: Cindy K. Smith

Approved by the Board of Trustees on: 03/10/2021