

Caledonia Township Board Of Trustees – Regular Meeting Minutes

Wednesday July 12th, 2023 @ 7:00 pm

Caledonia Township Hall 6461 Gillard Rd. Spruce, MI 48762

- I. Call to order: C. Apsey presiding and called to order at 7:07 pm
- II. Pledge of Allegiance – Completed
- III. Roll Call – Anthony Sobeck; Absent Tom Tice; Present Cyndi Apsey; Present
 Sarah Roe; Present Cindy Smith; Present
- IV. Approval of Agenda with additions, deletions, and/or corrections: C Apsey asked to add Road Contracts and commission update to agenda. S Roe made **motion** to approve agenda with additions. T Tice seconded. All in favor.
Motion Passed
- V. Public Comment: Jim Farrar spoke regarding the Consumers Solar Lease. He would like to encourage the entire board to vote in favor of signing the contract and he liked the idea to earmark the lease income for veteran flags/ markers/ headstones at the cemetery since the lease is at the cemetery. He said let the contract pass for our Veterans and save the taxpayers money and God bless the farmers.
- VI. Supervisor Report: C Apsey would like to update that she is MTA chair for the County not the State.
- VII. Clerk: Noted that the yearly state reporting audit USB has been mailed to the auditor. The auditor stated we are really early as they are not due until 09/30/23 but that if I send it now, I'll be ahead of the game. It has already been mailed out. Also received correspondence from IRS stating we owe tax withholding for 2023 for the exact amount we paid. The accounting firm who prepared the year end is dealing with it and a letter was mailed to the IRS as she believes the township reporting is completely correct.
- VIII. Meeting Regular Minutes June 14th, 2023: T Tice made **motion** to approve minutes with changes. Seconded by S Roe. All in favor – **Motion Passed**
- IX. Public Hearing Minutes June 14th, 2023: S Roe made **motion** to approve minutes as presented. Seconded by T Tice. All in favor – **Motion Passed**
- X. Bills to be Paid: Void check 7070 and reissue for 228.38 to Alpena News. T Tice made a **motion** to pay the bills with discussed changes. S Roe seconded. All in favor: **Motion Passed**
- XI. Correspondence: None
- XII. Treasurer Report: Placed on file.
- XIII. Planning Commission Update: A Sobeck absent.
- XIV. VA Rep: Jim Farrar gave an update on what happened this date many years ago. He also stated his concern with our grave digger and the incomplete job he feels is being done. Stated the vault digger needs to return and fix to gravesites.
- XV. Consumers Energy Easement: T Tice made a **Motion** to accept proposal and sign lease from Consumers. Seconded by C Smith. Roll call: C Apsey=Yes ; T Tice=Yes ; S Roe=No ; A Sobeck= Absent ; C Smith=Yes 3 Yay 1 Nay – **Motion Passed**
- XVI. Insurance: C Apsey notified the board that Lappan Agency quote increased this year due to our high liability amounts. It's \$8534.00 for high liability and \$6976.00 for lower. C Smith made a **Motion** to accept the lower liability and to issue a check tonight for \$6976.00. T Tice seconded. All in favor - **Motion Passed**

- XVII. Poverty Exemption: It was explained that our Assessor had an audit on all of NE MI townships and every township had the same issue, there is one line in our Poverty Exemption that needs to be removed. Presented new policy with the line removed. C Smith made a **motion** to approve the presented Resolution #23-01 effective immediately. Seconded by T Tice Roll Call: C Smith=yes A Sobeck=Absent S Roe=Yes T Tice=Yes C Apsey=Yes 4 Yay 0 Nay - All in Favor – **Motion Passed**
- XVIII. Tax foreclosure Property: The township received 1 foreclosure for our township. The board must respond to County Treasurer by 07/14/23 for first rights of refusal. C Smith made a **Motion** to decline the right to buy property. Seconded by T Tice All in favor - **Motion Passed**
- XIX. Kitchen: C Apsey stated her goal was to keep the kitchen remodel under \$40,000.00 and we did it without a general contractor hired and saved us a lot of money and we came in under the goal! Cyndi thanks JDR construction for his amazing work and craftsmanship and staying late and working around rentals. Thank you to Ossineke Builders for working with us and stopping in to make sure our needs were met. Thank you to Kindt electric, they did amazing work. Thank you to Linda Souva and Tom Tice for doing all the dishes from the hall and washing them and refilling salt and pepper shakers.
- XX. Hall Plumbing: C Apsey reported that the quote will not be fulfilled as quoted because the entire hall building plumbing is not up to code. They should've been done with the bathroom remodeling, and he did sign off on it back then but clearly stated he made a mistake as it's nowhere close to code. The new quote to fix all the plumbing in the hall is \$4000.00. C Smith made a **motion** to spend up to \$4000.00 of COVID funds to bring the plumbing in the hall up to code. Seconded by T Tice. All in favor – **Motion Passed**
- XXI. Hall Parking Lot: C Smith made a **motion** to rescind the motion to hire Tar Nation for Hall parking lot and to approve James Asphalt for \$4000.00 using COVID funds. Seconded by T Tice. All in favor – **Motion Passed**
- XXII. Hall Internet: S Roe has a new internet wifi box and will be getting it set up soon at the hall. It is faster than the current one we have.
- XXIII. Twp Driveway/Parking area projects: C Apsey reported her and A Sobeck have been working on getting contracts to not exceed the \$25,000.00 motion from June 14th meeting. Will keep us posted.
- XXIV. Holcomb Creek Update: We have been in court twice this week again. They were told to remove the no turn around sign. Our sign on Ted Tolson property will stay as that is private property owned by Ted Tolson. The judge stated no more new signs at the west entrance of the easement. The judge reminded everyone that the public does have the right to use the easement to go to Holcomb creek. C Apsey was seeking board permission to submit a site plan to the planning commission to install a 6 foot minimum privacy fence on the property line at Holcomb creek and to take the chain link one there now to the Ball diamond since a section is missing there. It does not mean we will do it but to see if the planning commission will allow it. She is seeking grants for a kayak launch for this site also. C Smith made a **Motion** allowing Cyndi Apsey to submit a site plan for a privacy fence not to exceed 10 foot to the planning commission and then to bring that decision back to the board for consideration at the next meeting. Seconded by T Tice. All in favor – **Motion Passed**
- XXV. Road Contract: Road contract was submitted for School Road. C Smith made a **Motion** to approve Road Contract for \$23,474.00 from road funds. S Roe seconded. All in favor – **Motion Passed**
- XXVI. Board Comment: None
- XXVII. Adjourn: T Tice made **Motion** to adjourn at 8:20 pm. Seconded by S Roe. All in favor – **Motion passed**

Recorded by: Cindy K. Smith

Approved by the Board of Trustees on: 08/09/2023