

## MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

April 6, 2015

**Meeting called to order** by Chairman Vichunas at 7:04 p.m. at the Caledonia Township Hall, Spruce, Michigan.

**Pledge of Allegiance.**

**Roll Call:** Present: Vichunas, Grove, Williams, Lehndorff, Scott, Preston and Swinson

**MOTION** by Grove to approve the **AGENDA** as submitted by email; **SUPPORT** by Williams. Motion carried.

**MOTION** by Williams to approve the **March 2, 2015 MINUTES** as submitted by email; **SUPPORT** by Swinson. Motion carried.

**CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:** None.

### REPORTS:

**Zoning Board of Appeals** – Grove advised that there were no issues for the ZBA to address and that he sent the draft ZBA Bylaws to the ZBA members to review for discussion at a meeting to be scheduled in May. Grove also advised that he completed the first online Michigan Townships Association training class.

**Board of Trustees** – Scott summarized the Minutes of the Board of Trustee's March 11, 2015 meeting.

### UNFINISHED BUSINESS:

**Township Park Ordinance** – Vichunas reviewed the Ordinance published in the ALCONA COUNTY REVIEW on March 18, 2015, and will notify the Township Clerk that Section 17, Penalties, was missing.

**ZBA Bylaws** – ZBA members will determine if Form #1 (referred to in the Bylaws) is an official document. Grove also inquired about the appointment of 2 alternate members to the ZBA. Vichunas will research the Michigan Zoning Enabling Act and the Planning Commission Ordinance to determine if a PC member can be appointed as an alternate.

**Planning Commission Bylaws** – Reviewed the March 29th draft – Vichunas will make revisions and send an updated draft by email for review at the May 4, 2015 meeting.

**NEW BUSINESS:** None.

**POLL MEMBERS FOR NEW BUSINESS:** Will continue to look for training for the new Planning Commission members. Lehndorff received a copy of the Tri-Townships Master Plan and the Caledonia Township Recreation Plan. These two Plans should be reviewed and updated if necessary.

**Public Comment** – None.

**Next Planning Commission Meeting – May 4, 2015.**

**Tri-Townships Planning Commission Meeting – April 23, 2015 at the Alcona Township Hall at 7 p.m.;** July 23, 2015 at Caledonia Township and October 8, 2015 at Hawes Township.

**MOTION** by Preston to adjourn at 8:25 p.m.; **SUPPORT** by William; Motion carried.

Respectfully submitted,

Betsy Lehndorff

Secretary

PC Minutes – April 6, 2015 (Final)