

The Caledonia Township Board of Trustees met on Wednesday, February 14, 2018, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Kathy Vichunas presiding. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call:** Scott; Ratz; Abend; Vichunas and Kerry

**Motion** by J. Scott; Support R. Abend to accept the Agenda as submitted. Motion carried.

**Public Comment -- Agenda Items** – none.

**Public Comment -- Non-Agenda Items** – Citizen would like beach area cleaned at the NE Park; requested detail expenditures; poison ivy concern at the NE Park; Twp. tower hook-up; Dan Gauthier, County Commissioner introduced himself; recycle facility; VFW Post closing.

**Motion** by R. Abend; Support J. Scott to accept the Minutes. Motion carried.

**Clerk – Correspondence – Bills** -- Two bids for remodeling the Twp. Hall restrooms and kitchen were received. Reviewed warrants for payment.

**Motion** by R. Abend; Support T. Ratz to place the Treasurer’s report on file subject to audit. Motion carried.

**Supervisor – Correspondence** –2018 Grant Applications for Trust Fund/Land & Water/Rec. Passport are due April 1<sup>st</sup>; completed and filed the 2018 Census Bureau survey report – Check the DNR Website for various grant submission dates.

**Planning Commission** – Discussed Ordinance No. 1 of 2017 - 7 to 5 members.

**MTA Chapter Meeting** held 1/23/18 – Speaker Amy Fuller project RSVP; volunteers to help community.

**Sexton** is working on the cemetery grid with a projected date of March 15<sup>th</sup>. Suggested that some of the markers be replaced and suggested adding pictures of the cemetery on the Township website.

**Zoning Administrator** – 1 land division, 6 property citations.

**2018 DNR Recreation Grant Workshop** -- Vichunas attended the Workshop. Completed **Census Bureau Request** was received by the Census Bureau/**Asset Forfeiture Report** completed. Supervisor Vichunas and two BOR members attended a BOR workshop Feb. 13<sup>th</sup>.

**Unfinished Business** –

**Hall – Rental Contract -- Fees – Rental Checklist – Security Deposits and Refunds** - Board will discuss at a later date.

**New Business –**

**Motion** by J. Scott; Support T. Ratz to pay the bills as presented – Check Nos. 5053 thru 5073. Motion carried.

**Hall Remodeling Bids – Motion** by J. Scott; Support R. Abend to accept both bids as presented. Motion carried.

**Bids for Restrooms - Sanford Builders- \$ 43,200.00, G & G Construction- \$ 43,175.38. Motion** by J. Scott; Support T. Ratz to award bid to one of the contractors after considering and reviewing the bids within a 7-day time frame.

**Hubbard Lake Community Association Fire Fighting Contract, etc. signed by President –** to receive 42% of millage collected. Board to review and sign the Contract at the March meeting.

**Township Website – new website design -** will review.

**Board of Review Dates –** Organizational meeting March 6<sup>th</sup> at 6 p.m., BOR March 12<sup>th</sup> at 9 a.m. to noon and 1 p.m. to 4 p.m. March 13<sup>th</sup> 1 p.m. to 4 p.m. and 6 p.m. to 9 p.m.

**Motion** by R. Abend; Support J. Scott to appoint Trustee Tim Ratz to the ZBA as the Board Representative. Motion carried.

**Motion** by Kerry Support T, Ratz to appoint Anthony Sobeck to the Planning Commission. Motion carried.

**Next Township Board Meeting –** March 14, 2018 at 7 p. m.

**Public Comment –** Citizen wanted to know the contact person at R.S. Scott Engineering.

**Motion** by Abend; Support Ratz to adjourn at 8:26 p.m. Motion carried.

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**Kerry Scott Caledonia Twp. Clerk**