

**INVENTORY CHECKLIST SHALL BE COMPLETED WITHIN 24 HOURS OF THE EVENT  
BY RENTER AND HALL CUSTODIAN**

Hall Inventory List		Check List
<b>Gray Chairs</b>	<b>192</b>	
<b>Gray Tables</b>	<b>18</b>	
<b>Brown Tables</b>	<b>4</b>	
<b>Table Cart</b>	<b>1</b>	
<b>Chair Carts</b>	<b>3</b>	

Damaged and/or missing Tables & Chairs replacement cost:

- Chairs @ \$35 each
- Tables @ \$ 175.00 each
- Table Cart @ \$350.00 each
- Chair Carts @ \$275.00 each

**USE BROWN TABLES ONLY FOR HOT FOOD, HOT CONTAINERS or ELECTRICAL UNITS.**

**NO RED LIQUIDS.**

Hall Renter	Date
Caledonia Twp. Custodian	Date

**Deposit Refunded 30 days after Board Approval.**