

# Caledonia Township Board Of Trustees – Regular DRAFT Meeting Minutes

Wednesday June 8<sup>th</sup>, 2022 @ 7:00 pm

Caledonia Township Hall 6461 Gillard Rd. Spruce, MI 48762

- I. Call to order: C. Apsey presiding and called to order at 7:04 pm
- II. Pledge of Allegiance – Completed
- III. Roll Call – Anthony Sobeck; Present                      Tom Tice; Present                      Cyndi Apsey; Present  
                         Sarah Roe; Present                      Cindy Smith; Present
- IV. T Tice made **motion** to approve agenda with additions. C Smith seconded. All in favor. **Passed**
- V. Public Comment: Jim Farrar reported 06/14/22 is National Flag Day
- VI. Supervisor Report: C Apsey reported kayak launch is out for bids. Thank you to Linda Souva and Tom Tice for all their hard work at the cemetery putting in post, painting, and buying the solar lights. Reported audit coming up next week. Reported second American rescue payment is coming.
- VII. Clerk: C Smith reported AV application were sent out and started coming back in. Need to hire election workers and have an election worker meeting in 07/2022. C Smith made a **motion** to send up to 10 workers to election training and mileage on 06/30/22. A Sobeck seconded. **Motion** passed.
- VIII. Bills to be paid: T Tice made a **motion** to pay the bills as presented. C Smith seconded. All in favor: **Motion passed**
- IX. Minutes May 11<sup>th</sup>, 2022 Regular Meeting: A Sobeck made **motion** to approved minutes as presented. Seconded by S Roe. All in favor – **Motion passed**
- X. Minutes May 31<sup>st</sup>, 2022 Special Meeting: T Tice made **motion** to approved minutes as presented. Seconded by C Smith. All in favor – **Motion passed**
- XI. Treasurer Report: Treasurer report to be placed on file. S Roe reported Audit coming up 06/15/22 at 8:30am. Also noted she is not getting every employee monthly report.
- XII. Planning Commission reports: A Sobeck stated they worked on new ordinance. A Sobeck received a complaint form given to C Smith.
- XIII. Budget Transfer: ZA is over budget on line items. C Smith made a **motion** to transfer 800.00 from contingency funds to ZA supplies line item 371-727 and to also transfer 100.00 from contingency fund to ZA line item training 371-957All in favor - **Motion** passed
- XIV. Grave digger position: Employee quit. C Smith made a **motion** to hire Kevin Newhouse at his rate of 600 for M-F and 700.00 for weekends and 850.00 for Holidays. Seconded by S Roe. All in favor - **Motion passed** C smith made a **motion** to update cemetery contract reflecting new rates. S Roe seconded. All in favor – **motion** passed
- XV. Driveway Parking lot at Holcomb Creek: C Smith made a motion for C Apsey to start the EGLE permit process. T Tice seconded. All in favor. **Motion passed**

- XVI. Training for zoning and planning workshop: C Smith made a **motion** send 3 members of the ZBA and PC at 70.00 training fee plus mileage. Seconded by S Roe. All in favor - **Motion** passed
- XVII. Land division: C Smith made a **motion** to approve Land Division Ordinance 22-01 and to hire Rivers Edge Assessing to complete the land division requests. T Tice seconded. All in favor. **Motion passed**
- XVIII. Civil Enforcement Ordinance – Nick Duby and Anthony Sobeck is working on the new ordinance and wording.
- XIX. Alternate ZA: Previous one quit as too far to travel with demand. C Smith made a **motion** for C Apsey to hire an alternate ZA as soon as she can find someone willing to do it at the previously approved rate. T Tice seconded. All in favor – **Motion passed.**
- XX. ZA Milage request: S Roe made a **motion** to pay Nick \$100.00 as a month for the next 6 months and then review. Seconded by A Sobeck. 3 yays and 2 Nay. **Motion** passed
- XXI. Public comment: Question on what we are charging for cremation (100.00 and 75.00 goes to gravedigger and 25.00 to perpetual care). Complaint for trailer on Robinhood Drive. Questions on placing rocks at Holcomb creek. Question on charge for land division. Question on parking at NE Park since East Bay launch is closing for repair. Question on if we are getting water back in tote at cemetery.
- XXII. S Roe made **Motion** to adjourn at 8:16 pm. Seconded by T Tice All in favor – **Motion passed**

Recorded by: Cindy K. Smith

Approved by the Board of Trustees on: 07/13/2022