

Application for Zoning Permit – Residence, Accessory Building, Fence or Sign

RETURN TO: CALEDONIA TOWNSHIP
P.O. BOX 7, SPRUCE, MI 48762
PHONE: (989) 279-8770 EMAIL: caledoniazoningadm@gmail.com

FOR OFFICE USE ONLY:

DATE RECEIVED _____

PERMIT # _____

\$ _____
FEE PAID

ZONING ADMINISTRATOR APPROVAL SIGNATURE _____

DATE PAID _____

PLEASE MAKE CHECKS PAYABLE TO CALEDONIA TOWNSHIP

Owner's Name _____

Owner's Address _____

Owner's Email Address _____ @ _____

If applicant is different than the owner:

Applicant's Name _____ Phone _____

Applicant's Address _____

Applicant's Email Address _____ @ _____

JOB SITE LOCATION

Address or Street Name: _____

Zoning District: _____ Tax Parcel #: _____

DESCRIPTION OF WORK AND PROPOSED USE OF PARCEL

Single-Family Dwelling

Accessory Building

Sign

Two-Family Dwelling

Fence

Other

BUILDING DIMENSIONS

Building Length = _____ Building Height = _____ Total Square Feet = _____

Building Width = _____ Number of Stories = _____

INSPECTIONS

As owner and/or applicant representing the owner, I do I do not authorize Caledonia Township (staff, appointed board, trustees or committee members) to enter upon the subject property for purposes of making inspections related to the project or request identified in this application. If authorized, such inspections or site walks shall be conducted at reasonable hours and times. It shall be the duty of the permit holder to notify the township when the work is ready for inspection. **Permit processing can take up to 7 business days once received. Application fees are non-refundable.**

I certify that all of the above information is accurate to my fullest knowledge:

Signature of Applicant

Printed Name of Applicant

Date

(Required) Signature of Property Owner

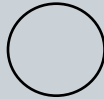
Printed Name of Property Owner

Date

PLOT PLAN – include all applicable items from the following checklist:

(#'s 2, 4, 5, 6, and 7 not required for fences and signs)

- 1. Property lines (with dimensions). Note – a boundary survey may be required.
- 2. Location of all required district setbacks
- 3. Location, shape, dimensions, type, and height of all proposed improvements (including structures or impervious surfaces) and any building/structure already on the lot. Elevation drawing may be required.
- 4. Existing and intended use of each structure on the lot.
- 5. Location & width of any abutting right-of-way, easement, or public open spaces bordering or within property
- 6. Natural features (forests, water bodies, wetlands, high-risk erosion areas, slopes over 10%, drainage - if determined applicable by the Zoning Administrator)
- 7. Location & configuration of lot access/driveway
- 8. Place north arrow in circle



Scale

1" = 50'

1" = 100'

1" = 200'

1" = _____

Large empty rectangular area for the plot plan drawing.