

The Caledonia Township Board of Trustees met on Wednesday, November 14, 2018, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Vichunas presiding. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Scott; Ratz; Vichunas and Kerry. Absent Sanford

Motion by Ratz; Support Scott to accept the Agenda with additions. Motion carried.

Public Comment (3 Minutes Per Person) – Agenda Items - None

Public Comment (3 Minutes Per Person) – Non-Agenda Items – Comment thanking board members

Motion by Ratz; Support Scott to approve the Minutes of the October 10, 2018 Board Meeting. Motion carried.

Clerk – Correspondence –Election Source.

Motion by Scott; Support Ratz to pay bills as presented -- Check # 5328 to 5360. Motion carried.

Motion by Scott; Support Ratz to place the Treasurer's report on file subject to audit. Motion carried.

Supervisor -- Sheriff's Complaint Report for October 2018 – 28 incidents; Jones complaint/cannot get in touch with sexton; additional email from Gilbert regarding the mishandling of his Disabled Veteran exemption in early 2018 and Supervisor Vichunas' letter in response.

Reports –

Planning Commission – The Tri-Twp. Planning Committee met on Thursday, October 18th in Hawes Twp. **Hawes Township** reported that the Village of Lincoln sent copy of their Master Plan update for review. Working on Township Ordinance revision, updating the solar and signage ordinance. Status of the riparian rights issue on the South End of Hubbard Lake was explained. **Alcona Township** completed their sign ordinance, discussed dredging Black River and discussed the enforcement of civil infractions. **Caledonia Township** discussed the sign ordinance and the public hearing held for the Dollar General, scheduled Tri- Twp. 2019 meeting dates -- Alcona / April 18, Caledonia / July 18 and Hawes / October 17. Regular PC meeting held Monday, November 5th -- discussed possible revisions regarding size and location of business signs, reviewing the Home Base Businesses, Section 3.19. Chairman Williams will be researching w/NEMCOG.

Assessor – completed continuing education and working on subdivision reappraisals.

Zoning Administrator - 8 land use permits – Smokey's Bar

Custodian – working on inventory spread sheet

Sexton – 2 burials, 2 head stones. Supervisor Vichunas advised that neither an employee nor an elected official of the Township can request/require additional payment for burials unless approved by the Board and prior to an elected official taking office.

ZBA – no meeting

Unfinished Business –

Status of Fan Installation in Hall Ladies Room – G &G still working on
Township Website – in progress, needs uploading
Library Branch Agreement received
Status of rent increase for the Hubbard Lake Library Branch Building. Starting January 2019 Increase from \$270.00 to \$350.00 a month
Board of Review Letters of Interest--3 Board Members and 1 Alternate--Appointment beginning January 1, 2019 – 2 responses
AMAR Review – Corrective Action Plan submitted – No response to date
Add to Township Website: Non-Profit Exemption Application; Poverty Exemption Application; Assessor Notes re reappraisals of Township property – web site / new page for the Assessor

New Business –

Motion by Ratz; Support Scott to support Resolution No. 2018-6, Opposition to Senate Bill 396 regarding timber weight restrictions exemptions. Roll call: Ratz yes, Scott yes, Vichunas yes, Kerry yes. Motion Carried.

Motion by Kerry; Support Ratz to adopt the Federal Poverty Guidelines for 2019 – Resolution No. 2018-7; Poverty Exemption Guidelines with dollar amount by family unit and Requirements for a Poverty Exemption. Roll call: Scott yes, Vichunas yes, Ratz yes, Kerry yes. Motion carried.

Federal Poverty Guidelines for 2019 – Resolution No. 2018-7; Poverty Exemption Guidelines with dollar amount by family unit and Requirements for a Poverty Exemption **will** be put on Website January 2019.

Motion by Scott; Support Ratz to purchase a Disto Laser for the Assessor and split the cost (Caledonia's share \$202.50) with Alcona Township. Motion carried.

Pivot Point Program – will get more information.

Motion by Scott; Support Ratz to adopt the Township Credit Card Policy as required by the 2018 Audit as well as the Corrective Action Plan. Motion carried.

Motion by Scott; Support Ratz to terminate any further work on the cemetery computer grid program effective immediately. Motion carried.

Job Description for Sexton – Tabled until next month

Supervisor Vichunas addressed the Department of Treasury Request for a Corrective Action Plan for Audit Deficiencies which was due November 1, 2018 and submitted electronically.

Motion by Scott; Support Ratz to purchase two road signs for Hubert and Swede Roads. Motion carried.

Next Township Board Meeting – December 12, 2018 at 7 p.m.

Public Comment - Treasurer Bond and Bank accounts.

Motion by Scott; Support Ratz to Adjourn at 8:16. Motion carried.