

The Caledonia Township Board of Trustees met on Wednesday, January 23, 2019, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Apsey presiding. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Approximately 12 residents in attendance.

Roll call: Roe, Smith, Scott, Apsey, K Scott.

**Motion** by K Scott; Support Smith to accept the agenda with additions/deletions.  
Motion carried.

Public Comment Agenda Items - none

Public Comment Non-Agenda Items – Resident on Cedar Dr. concerned about the 40 acres the township owns on Holsome Creek off Cedar Dr. Resident would like to get a DEQ permit to possibly fill in areas. Resident would like to know who is responsible for maintaining the property in particularly cutting the grass. Resident would also like to know about the Recreational Plan as to what the purpose is and possible future use. What is the Townships intent and how to deal with the private road? Township purchased the property in 1981 at a cost of \$6,000.00. Board will look into the Recreation Plan.

**Motion** by Roe; Support Scott to approve the January 9, 2019 minutes with changes as noted. Motion carried.

**Motion** by Scott; Support Smith to pay bills as presented. Motion carried. Check #5429 to Check # 5431.

Budget Status Report – emailed board members reports - will review at the February 27<sup>th</sup> Budget meeting.

Correspondences – Focus magazine.

Treasures Report - no report.

Supervisors Correspondences. - None

Unfinished Business

Hubbard Lake North End Park – MDNR Passport Grant Consideration RS Scott presented a proposed plan for phase 3 for beach and playground area. Received original grant 5 yrs. ago for the NE Park however, 2 yrs. ago the NE Park did not receive enough points for the second Trust grant. RS Scott suggested applying for two smaller grants; one for \$150,000.00 with a 25% grant match for the beach area at the NE Park. The second grand for \$100,000/00 with a match of \$25 % for the playground area for the park. RS Scott will charge the Twp. up to \$2,000.00 to write both grants and will receive 15% of the total grant(s) if received.

Motion by Smith; Support Roe to hire RS Scott to write up two grants with the cost not to exceed \$2,000 for the grant writing. Motion carried.

Motion by K Scott; Support Scott to pay RS Scott \$5,000.00 for the previous Grant application from 2017. Motion carried.

Township Hall Rental Rates; \$100 for Caledonia Twp. residents, \$200 non-residents, from Friday 11:30am to Sunday at 1:00pm. \$50 per day for weekdays from Sunday night through Thursday evening. All rentals must give a \$100 deposit fee. Deposit fee will be refunded pending custodian's checkout. The \$30 winter heat charge for weekend rentals from November 1<sup>st</sup>. through March 31<sup>st</sup> will remain.

Motion by Roe; Support K Scott to change the rental fee of the Twp. hall weekend rates; \$100 for Twp. residents, \$200 non-residents, weekday fee of \$50 from Sunday night through Thursday evening, to include a \$30 winter heat fee to be applied for weekend rentals only. Motion carried.

Fan in the lady's restroom, fixed.

Pilot lights on the Hall's Gas Stove, fixed.

Motion by K Scott; Support Smith to have Dean MacKinnon attend the BOR work shop in Alpena with per diem and mileage. Motion carried.

Payroll – will send out tax forms to employees for Michigan Tax and Federal Tax with-holdings.

Employee Benefit Policy Resolution – Supervisor Apsey will make corrections for the next board meeting.

Clerk K Scott will contact Auditor and MERS to clarify vendors/employees' benefits.

Custodian – supplies; will get cost/supplies to Treasurer Roe who will order hall supplies using the Township credit card.

Public Comment - none

Motion by K Scott; Support Smith to adjourn at 9:20: pm. Motion carried.

Next Township Meeting will be February 13, 2019

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Kerry Scott, Caledonia Township Clerk