

The Board Members of Caledonia Twp. met Wednesday December 11, 2019, at the Twp. Hall, 6461 Gillard Rd. in Spruce. The meeting was called to order at 7:02 pm. With the Pledge of Allegiance.

Roll Call: Smith, Scott. Roe, Apsey & Kerry.

Motion by Roe; Support Smith to accept the agenda as presented. Motion carried.

Public Comment-none

Supervisor: received a ~~complaint~~ (*inquiry*) letter about the conditions on School Rd.

Supervisor Apsey will be paying for the second plowing ad in the Alcona Review because she did not put a due date for applicants in the first ad. Clerk Kerry will contact Alcona Review to receive a credit.

Supervisor Apsey will need to contact the Spruce Post Office to get reimbursement for paying the Twp. PO Box – (*Supervisor stated she paid to save late fee and keep box open*) - the Post Office invoice was processed through the proper channels with the monthly warrants.

Motion Smith; Support Roe to have Clerk Kerry contact Greenway to get garbage removal for all our properties effective immediately (Township properties). Motion carried. (*Dynamic Waste has gone out of business.*)

Motion by Smith; Support Scott to pay bills as presented. Motion carried. Ck# 5761 - Ck# 5792.

Chart of Accounts – need to review cemetery maintenance on ~~overtures~~ (*account*).

Motion by Roe; Support Smith to approve the minutes of November 11, 2019 with corrections. Motion carried.

Minutes from Special meeting 12-6-19 taken by trustee Smith – Tabled - minutes were not receive in draft form.

Minutes from Special Meeting 9-11-2019 taken by Supervisor Apsey. Motion by Roe; Support Smith to approve the special minutes of September 11, 2019. ROLL CALL: Scott no, Smith yes, Roe yes, Kerry no, Apsey yes. Motion carried. Minutes were not properly presented to board members also, Clerk Kerry stated not all board members were notified of the special meeting and asked for verification that was stated in the special meeting minutes.

Communications – received an email from an Attorney Firm at Clark Hill to cease and desist (*pertaining to Holcomb Creek.*) ~~“promotion” on Cedar Dr.~~ and a FOIA request in regards to any and all documents pertaining to Cedar Dr./Holcomb Creek.

Motion by Smith; Support Roe to place the treasures report on file subject to audit. ROLL CALL: Kerry no, Roe yes, Smith yes, Scott no, Apsey yes. Motion carried. Treasurers report was presented (*orally and on paper*) - not presented to board members prior to meeting, therefore unable to review treasurers report. (*Treasurer will contact MTA.*)

Employee Reports and Planning Commission reports were turned in but were not available at the Twp. Meeting. *VA Rep. had report at the table.*

Old Business:

Park Custodian Work Description/Contract approved – employee and (*Supervisor*) signed contract – (*placed on file.*)

Motion by Scott; Support Smith that the Twp. retain Nicks' services per his bid for the snow plowing the Twp. Hall and NE Park. Motion carried. Plowing Twp. every 4" Twp. hall \$45.00 – salt \$90 – sand \$75 – shoveling \$20. Plowing NE Park every 4" Park \$50 – salt \$100 - sand \$100. Vendor - Myers Lawn Care.

Motion by Smith; Support Kerry to hire Nick as the grave digging at \$400 per vault burial. Motion carried. Vendor - Myers Lawn Care

Scanning Township Cemetery Records – Sexton will look into cost of scanning around 500 cards.

New Business:

Motion Roe; Support Smith to approve the meeting dates for 2020: 1/8/2020, 2/12/2020, 3/11/2020. 4/8/2020. 5/13/2020, 6/10/2020, 7/8/2020. 8/12/2020, 9/9/2020. 10/14/2020, 11/11/2020, 12/9/2020. Motion carried. Twp. meetings are the 2nd Wednesday of each month at 7:00pm held at the Twp. Hall on Gillard Rd.

Letter regarding Holcomb Creek / Cedar Dr. easement – a ceased and desist ~~order~~ (*request*) was sent via email to Supervisor Apsey with all board members receiving a copy of the email by Clark Hill PLC.

FOIA request regarding Holcomb Creek Easement - FOIA was addressed to Supervisor Apsey with cc to all board members. Clerk Kerry contacted Firm Clark Hill PLC asking for an extension – all board members were notified via email from clerk Kerry to get all documents to Kerry to be submitted to the attorney before the dead line. Received info from Trustee Scott and Trustee Smith. Treasurer Roe stated (*she did not have any information that wasn't already sent to board members via email.*) Supervisor Apsey stated she would get documents to clerk Kerry by ~~Friday.~~ (12/13/19)

Grant for NE Park–Twp. placed 12th in beach area and placed 22nd in the playground area. Twp. should know if money will be granted for the NE Park sometime in February/March.

Hall Rental Deposit Refunds – hall custodian must turn in the rental check out form with custodian & renters' signature for deposit reimbursement and submit signed form to the clerk by the 2nd Saturday before the Twp. meeting.

There will be no snow removal/plowing at Pleasant View Cemetery, it's closed for the winter season.

Twp. Property Olson & Spruce Rd. - Volunteers ~~wanting~~ to cut down trees by the gravel pit for snowboarding. (*Supervisor Apsey will have insurance company get information to board members.*)

Public comment: fees for land use are \$30 / sending out blight letters. ZA will contact the Twp. Attorney to if he is allowed to walk on people's property while dealing with blight complaints.

Motion by Roe; Support Smith to adjourn at 8:02pm. Motion carried.

Next Regular meeting January 9th2020 at 7 pm

Kerry Scott– Caledonia Twp. Clerk