

# MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

## OPEN MEETING

September 13<sup>th</sup>, 2021

The Regular Meeting was called to order by James Gilbert, at 7:05 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

### Roll Call:

Chair	Vacant	Vacant
Vice Chair	Jim Klarich	Absent
Secretary	Jim Gilbert	Present
Member	Susie Morrell	Present
Trustee	Anthony Sobeck	Present
New Member	Rod Dorff	Present

**MOTION:** by Sobeck the **September 13th, 2021** Agenda be approved with the date change and adding 7PM to Next Meeting tag at the bottom of agenda.

**SUPPORT:** by Morrell, Motion carried.

**MOTION:** by Sobeck to approve the **August 5th, 2021 MINUTES** as submitted by email and reviewed at September 13th, 2021 meeting.

**SUPPORT:** by Morrell, Motion carried.

**MOTION:** by Morrell to approve the **August 27th, 2021 PUBLIC MEETING MINUTES** as submitted by email and reviewed at September 13th, 2021 meeting.

**SUPPORT:** by Sobeck, Motion carried.

### REPORTS:

**Zoning Board of Appeals**— No Report.

**Board of Trustees-** Met on September 8<sup>th</sup> discussed the following:

- Issue with parking lot that has been resolved, the people who gave the property to the township paid taxes on it.
- Freel sent out a notice that a increase in legal fees.
- Made motion to pay bills
- Gypsy moths on Hubbard Lake
- Lots of FOIA request, Cindy Smith wants to appoint someone as a liaison
- Signed a contract to do Hubbard Lake Trail
- Gutters put on Hall
- Voted to get trees taken out of North End Park
- New Zoning administrator
- Appointed a new Planning Commission Member

**UNFINISHED BUSINESS:**

1. Non-Conforming Lot Size Ordinance (Rewording)
  - a. Morrell wants to review for 30 days, and potentially set at our next scheduled meeting. Received at the Planning Commission meeting and no time to review information

**MOTION:** by Morrell that we table the lot size until next meeting so that we can further review.

**SUPPORT:** by Dorff, Motion carried.

2. Date for Public Hearing for Map Boundaries.

**MOTION:** by Morrell that we set a public hearing for 6:30 P.M October 4<sup>th</sup> 2021. That all information be submitted to Cyndi Apsey for publishing in the news paper as required and posted in the Township Hall.

**SUPPORT:** by Sobeck, Motion carried.

3. Send Solar Ordinance to County Planning Commission so they have 30 Days to review. After 30 Days it will go to the Township Board for adoption or modification.

**MOTION:** by Gilbert that we send the Ordinance and Approved Minutes to the County Commissioners for 30 day review.

**SUPPORT:** by Dorff and Sobeck, Motion carried.

**NEW BUSINESS:**

1. Welcome New Member
2. Elections/Appoint New Planning Commission Chair.  
Table until next meeting, Gilbert will run the meeting until Chair is appointed.

**NEXT PLANNING COMMISSION MEETING – September 13<sup>th</sup>, 2021 at 7:00 P.M** for Township Planning Commission.

**PUBLIC COMMENT:**

Ken Gibson- It might be good for the new Zoning Administrator to know measuring protocol. Curve roads are difficult but using centerline is the preferred method.

**Topics for future discussion are as followed:**

1. Upgrading Internet
2. Will the New Planning Commission work on street scape; lights, sidewalks, etc.

**MOTION:** by Morell to adjourn at 7:55 P.M.

**SUPPORT** by Dorff; Motion carried.

Respectfully Submitted,

James Gilbert  
Secretary