

# Caledonia Township Board Of Trustees - Regular Meeting Minutes

Wednesday September 8<sup>th</sup>, 2021 @ 7:00 pm

Caledonia Township Hall 6461 Gillard Rd. Spruce, MI 48762

- I. Call to order: C. Apsey presiding and called to order at 7:00 pm
- II. Pledge of Allegiance – Completed
- III. Roll Call – Anthony Sobeck; Present      Tom Tice; Present      Cyndi Apsey; Present  
                         Sarah Roe; Present                      Cindy Smith; Present
- IV. S Roe made **motion** to approve agenda with additions. T Tice seconded. All in favor. **Passed**
- V. Public Comment: Jim Farrar noted to the public that 9/11/21 is Patriot Day and flags should be half staff from dawn to dusk.
- VI. Supervisor Report: Buoys on sand bar is permitted to us the Caledonia Twp. Has been in effect since 2016. One owner wanted to revise permit to 50 feet further out and it was denied. Update to parking lot; Park of the township hall parking lot was donated and previous owner has continued to pay taxes on that property. The property did transfer to us and the dispute on paying taxes is between donor and county.
- VII. Clerk Report: Mail received by Freel Law as to rate change from 150.00 and hour to 165.00 an hour. This is still a discounted community rate from his normal 225.00.
- VIII. Bills to be paid: Tom Tice made a **motion** to pay the bills as presented. A Sobeck seconded. All in favor: **Motion passed**
- IX. Budget Chart of Account: Placed on file.
- X. Minutes August 11<sup>th</sup>, 2021 Regular meeting: S Roe made **motion** to approved minutes with corrections. Seconded by T Tice. All in favor – **Motion passed**
- XI. Treasurer Report: Treasurer report to be placed on file. S Roe noted that the clerk, and treasurer and their deputies need to go to Nicolet Bank and AAACU bank and sign signature cards soon.
- XII. Other reports: C Smith spoke about non-conforming lot sizes and requested A Sobeck take to Planning commission some possible ideas to change ordinance as it appears it not enforceable. Aske him and other PC members to call MTA for advice. Also clarified that C Smith called MTA and got clarification that she is not an employee of the township but rather an elected official with assigned non-statutory duties.
- XIII. Gypsy Moth Spray: Citizen spoke and wanted to know is there is anything the board can do to help for next year, Possibly a millage?
- XIV. NE Park Grant work: Making changes to dock placement. Board supports this change. Shoreline is going out to bid soon.

- XV. FOIA Appeal: C Smith read into record the original FOIA request and then the appeal request. Explained to the board the policy and responsibility of the board for this appeal. C Smith stated that she can only give information that is maintained by the board and that personal cell phone bills are not maintained by the township and therefore can not provide cell phone bills and call logs. The board agreed. C Apsey then voluntarily stated she would provide it even though the board denied the appeal. Since Apsey voluntarily will give her cell phone bill to the requestor so it was a moot point. Ken Gibson is no longer an employee and records again are not maintained by the township. The appeal asked for text messages for C Apsey and K Gibson and it was not requested in the original request so it was not considered. C Smith made a **motion** to uphold the decision and to provide any documents C Apsey provides as her choice.  
Roll call: S Roe=yes T Tice=yes C Smith=yes C Apsey=yes A Sobeck=yes
- XVI. FOIA policy and coordinator: C Smith would like the board to consider hiring a coordinator for FOIA as the request amounts have been weekly and taking a lot of time. Tabled until next meeting.
- XVII. Road Contract Hubbard Lake Trail: C Smith made a **motion** to approved #CL 2105 Hubbard Lake Trail @ \$76,872.00. Seconded by S Roe. Roll Call: C Apsey=yes T Tice=yes A Sobeck=yes C Smith=yes S Roe=yes  
Motion passed
- XVIII. Estimate for Gutter Work: T Tice made a **motion** to get gutters on the township hall not to exceed \$4,700.00 to include gutter guards. A Sobeck Seconded. All in favor- Passed
- XIX. Oak Wilt NE Park: C Apsey reported that at the NE Park there are 3 Oak trees dying due to Oak wilt. Unable to trench to save them due to them being in the island and trenching would ruin the parking lot. C Smith made a **motion** to transfer 1000.00 from contingency to Park & Rec Maintenance account. Seconded by S Roe. All in favor motion passed. S Roe made a **motion** to pay up to 1000.00 for Oak Wilt treatment at NE Park. T Tice seconded. All in favor. Motion passed.
- XX. Zoning Administrator Position: The employee we made a motion to hire last month declined the position. Have two applicants left from the same pool. S Roe made a **motion** to hire Nick Dubey as ZA effective 09/15/21. Nick was present at meeting and stated he would accept position. T Tice seconded the motion. All in favor – **Motion Passed**
- XXI. Planning Commission member: Nancy Beck resigned effective 09/08/21. C Apsey stated she had a recommendation for the board – Rod Dorff. S Roe made a **motion** to appoint Rod Dorff to PC effective 09/09/21. Seconded by A Sobeck. All in favor - **Motion Passed**
- XXII. Public comment: Citizen question on trenching park. Citizen questioned if we could do a millage for all dirt roads instead of dust control?
- XXIII. S. Roe made **Motion** to adjourn at 8:41 pm. Seconded by T. Tice. All in favor – **Motion passed**

Recorded by: Cindy K. Smith

Approved by the Board of Trustees on: 10/13/2021