

# Caledonia Township Board Of Trustees – Regular Meeting Minutes

Tuesday December 9<sup>th</sup>, 2025 @ 7:00 pm

Caledonia Township Hall 6461 Gillard Rd. Spruce, MI 48762

- I. Call to order: C. Apsey presiding and called to order at 7:04 pm
- II. Pledge of Allegiance – Completed
- III. Roll Call – Anthony Sobeck; Present                      Tom Tice; Present                      Cyndi Apsey; Present  
                                 Haylee Rondeau; Present                      Cindy Smith; Present
- IV. Approval of Agenda with additions, deletions, and/or corrections: A Sobeck made **motion** to approve agenda with changes. T Tice seconded. All in favor- **Motion Passed**
- V. Public Comment: (3 minutes uninterrupted): Karen Brancheau wondered on our website under forms and links what the notice of intent letter and what RSS meant.
- VI. Supervisor Report: Cyndi reported the Spruce Ball diamond sign took wind damage and Omega is working on it in case anyone wonders where it went.
- VII. Meeting Minutes November 11<sup>th</sup>, 2025: T Tice made **motion** to approve minutes as presented. Seconded by H Rondeau. All in favor – **Motion Passed**
- VIII. Any other business: None
- IX. Treasurer Report: Haylee Rondeau reported taxes are coming in.
- X. Planning Commission Update: A Sobeck stated the PC met on Monday and they are going over solar plans and working with NEMCOG. They are waiting for some changes to be reviewed. The PC would also like to make recommendation to the board for all Special Land Use permits.
- XI. Veterans Representative: Jim stated that all the flags at the cemetery were removed. He also gave information on Pearl Harbor Remembrance Day.
- XII. FEMA: C Apsey reported that there are three phases for money. Phase 1 she has no dollar amount and it's for clean-up. Phase 2 is for generators and buildings. She had a figure but the State and Federal stated they used the wrong rate so it's changing again. Phase 3 is for her time to put this all together and it stands at 750.00 at this time. This will take time and figures can change.
- XIII. 2026 Poverty Exemption: C Smith made a **motion** to approved the 2026 Poverty Exemption resolution 25-02 as presented. H Rondeau seconded. ROLL CALL: A Sobeck Yes, H Rondeau Yes, C Smith Yes, T Tice Yes, C Apsey Yes. **Motion Passed.**
- XIV. GIS Contract Renewal: A Sobeck made a **motion** to approve the GIS contract as presented. T Tice seconded. All in favor – **Motion Passed.**
- XV. Weekday Hall Rental Rates: Discussed changing M-Thursday rental rates from \$50.00 to \$25.00. C Smith made a **motion** to change the rental rate for township hall for M-Thurs, to \$25.00 per day. A Sobeck seconded. All in favor – **Motion Passed.**
- XVI. 2026 Regular Meeting Dates: Dates were presented for second Tuesday of every month at 7pm as it is now. A Sobeck made a **motion** to approve the 2026 Meeting Dates as Presented. T Tice seconded. All in favor – **Motion Passed.**

- XVII. Deputy Clerk: C Smith stated Jan Leaym resigned as of close of business today. She is appointing Reaanne Rasmussen as her new deputy. C Smith made a **Motion** to remove Jan Leaym from all AAACU bank accounts effective immediately. H Rondeau seconded. All in favor – **Motion Passed**. C Smith made a **Motion** to add Reaanne Rasmussen to all AAACU bank signature accounts effective immediately. H Rondeau seconded. All in favor – **Motion Passed**.
- XVIII. County Commissioner: Not in attendance.
- XIX. Bills to be Paid: T Tice made a **motion** to pay bills as presented. A Sobeck seconded. All in favor – **Motion Passed**.
- XX. Board Comments: C Apsey stated the budget is doing very good and we are over spent in cemetery but we have funds to transfer to cover it. C Smith let Karen Brancheau know that the notice of intent and RSS on our website is from when we were working with recycle program with the county and we were required to post those items to our web page as every township needed to post it also.
- XXI. Adjourn: T Tice made **Motion** to adjourn at 7:40 pm. Seconded by A Sobeck. All in favor – **Motion passed**

Recorded by: Cindy K. Smith

Approved by the Board of Trustees on: 01/13/2026